



Summer Links 2010

Community Service Internship Program

Student Application

What is Summer Links?

Summer Links is an intensive 11-week (6/21/10-9/03/10) paid internship program for undergraduate and graduate students of the University of Chicago **committed to public service, community building, and social change.**

30 students are matched with **full-time paid internships in local non-profit organizations, government institutions, and community-based agencies** throughout the Chicago area.

The program begins with a week-long orientation on the University campus. For the remaining 10 weeks, Summer Linkers work at their host organizations Monday-Thursday and come together every **Wednesday evening** and **all day Friday** for trainings that include **guest speakers, site visits, community explorations, and group discussion** designed to help them become more engaged and effective community builders.

Who can apply?

- You must be a **registered student at the University of Chicago in good academic standing** and **plan to return in the fall of 2010** (graduating students are not eligible to apply unless they will be continuing at the UofC in a graduate program).
- You must be able to demonstrate a **sincere commitment to community and public service.**
- You must be prepared to **participate in Summer Links community life, engage in discussions about social issues, and respectfully dialogue** with fellow Summer Linkers and community leaders.
- You must **submit the completed application materials including 'H Y application cover page, essays, fYgi a Yžand two letters of recommendation by Thursday, January 14, 2010 at 5:00pm.**
- If selected as a finalist, you **must interview** with the Summer Links selection committee. Those admitted to the program will **participate in the matching process**, which will take place over the first two weeks of Spring Quarter. Applicants invited to interview will be notified by Friday, February 5, 2010. Final invitations to participate in the program will be sent out by Monday, March 1, 2010.

Note to students eligible for financial aid:

If you are eligible for financial aid for the 2009-10 academic year and wish to participate in Summer Links, you are **strongly encouraged to apply for summer financial aid.** If you are awarded Federal Work Study for Summer 2010, you will be expected to apply your award to the Summer Links program. Contact the Financial Aid office for more information and to obtain the Summer Quarter financial aid forms.

Summer Links is a UCSC program funded by the Office of the Dean of the College
This application is also available online at ucsc.uchicago.edu

Application instructions

Recommendations may be submitted electronically. **ALL OTHER MATERIALS** must be hand delivered to the University Community Service Center office, with **FIVE COPIES** each of essays, resumes, and application cover page. Please double-side and collate each copy of the application using paper clips - **NO STAPLES**. If there is a significant barrier to hand delivery please contact Trudi. All materials, including letters of recommendation, must be submitted by **5:00pm on Thursday, January 14, 2010**. Please hand-deliver five copies to:

The University Community Service Center
Attn: Summer Links Program
5525 S. Ellis Ave., Suite 160
Chicago, IL 60637

For more information contact:

Trudi Langendorf
Program Director
Assistant Director, UCSC
773.834.2699
trudi@uchicago.edu

Hallie Trauger
Student Intern
Summer Links Class of 2007

htrauger@uchicago.edu

Student information sessions

Thursday, October 22, 2009 6:00-7:00 pm
Classics Hall Room 110, 1010 E. 59th Street

Wednesday, November 11, 2009 6:00-7:00 pm
5710 Community Lounge, 5710 S. Woodlawn Avenue

Monday, November 30, 2009 6:00-7:00 pm
Ida Noyes First Floor Lounge, 1212 E. 59th Street

Wednesday, January 6, 2010 6:00-7:00 pm
Reynolds Club South Lounge, 5706 S. University Avenue

Application deadline:

Thursday, January 14, 2010 at 5:00pm

ALL materials, including recommendations, must be submitted at this time

Other program dates

Student Interviews:	February 18 – February 26, 2010
Notification of Application Decision:	March 1, 2010
Deadline to Confirm Participation:	5pm on March 5, 2010
Internship Matching Process:	March 29 – April 9, 2010
Orientation Week:	June 21 - 25, 2010
Dates Working at Sites:	June 28, 2010 – September 3, 2010

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Student Application Cover Page

Remember: FIVE copies of this application page, essays, and resume (double-sided, collated, and paper-clipped) are due to UCSC by 5:00 p.m., January 14, 2010.

Personal information

Name: _____ Student ID Number: _____

Current Address: _____

Telephone: _____ Email: _____

Permanent Address and Phone: _____

Please indicate your year: Undergraduate: 1st 2nd 3rd Graduate: G1 G2 G+ ABD

Major or Area of Study: _____

Have you applied to Summer Links before?

If so, please indicate which year. No Yes, year: _____

How did you hear about Summer Links? (check all that apply)

Email Website Adviser Friend Other (please specify) _____

Essays, resume, and letters of recommendation

Please complete the following on separate sheets of paper.

1) **Essays** (200-350 words each)

a) What is your interest in Summer Links? What do you hope to gain through the Summer Links program? If you have previously applied to Summer Links, please briefly address your personal growth since your last application.

b) Please describe a significant volunteer, co-curricular, or work experience. Briefly explain how this experience impacted or reflects your commitment to service, your approach to leadership, or your opinion on what matters and why.

c) Please describe a challenging undertaking (different from the activity described in essay b) in which you chose to push your personal boundaries. In what ways did the experience change your assumptions or perceptions? How did you tackle any obstacles that arose? What did you learn?

2) Please include a **resume**.

3) Please include **two letters of recommendation**. The most meaningful recommendations will be from people who know you well and can talk about your skills, interests, commitment and experience. Recommendations from faculty members are helpful, but **you should also include at least one from someone who knows you in some capacity outside of your academic life**. We accept letters from employers, housing staff, teachers, volunteer supervisors, Summer Links alumni, religious and community leaders, and peers. Please be sure that your recommenders understand the goals and expectations of Summer Links. Letters can be e-mailed to trudi@uchicago.edu or submitted to UCSC in a sealed and signed envelope. (Please do not fax letters).

All materials, including two letters of recommendation and five copies of essays, resume, and this cover page (double sided, collated, paper clipped) are due Thursday, January 14, 2010 at 5:00 pm. Materials should be delivered to: Summer Links Program, 5525 S. Ellis, Ste. 160, Chicago, IL 60637 If circumstances don't allow for hand delivery, please contact Trudi Langendorf at trudi@uchicago.edu.

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Instructions for Recommendation Writers

Program summary

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30 students are matched with **full-time paid internships in local non-profit organizations, government institutions, and community-based agencies** throughout the Chicago area.

The program begins with a week-long orientation on the University campus. For the remaining 10 weeks, Summer Linkers work at their host organizations Monday-Thursday and come together every **Wednesday evening** and **all day Friday** for trainings that include **guest speakers, site visits, community explorations, and group discussion** designed to help them become more informed, active, and effective community builders. As they encounter ideas and situations that challenge their previous assumptions, participants are expected to engage thoughtfully and respectfully in dialogue with other Summer Linkers and community leaders.

General instructions

- Please keep in mind that students are applying to be a part of the Summer Links Program, **not a specific internship position.**
- Applicants who are accepted as interns will interview with various organizations in order to be matched with an internship; however, your letter is confidential and will not be forwarded to these organizations.
- Letters should specify the relationship between the recommender and the applicant and be submitted on official letterhead if possible.
- Letters must be received by **Thursday, January 14, 2010 at 5:00p.m.**
- Letters can be submitted via regular mail or e-mail. If sent by e-mail, the subject line should read “[**Name of Applicant**]-**Summer Links Recommendation.**” Letters may also be given to students in a sealed and signed envelope for hand delivery. (Please do not fax letters).

Mailing Address: **The University Community Service Center**
Attn: Summer Links Program
5525 S. Ellis Ave., Suite 160
Chicago, IL 60637

Email Address: trudi@uchicago.edu

If you have any questions about Summer Links or your recommendation, please contact Trudi Langendorf, Program Director, at trudi@uchicago.edu or (773) 834-2699

Thank you for working with the University Community Service Center to connect committed and qualified students with organizations working for social change throughout Chicago! For more information, please visit our web site at ucsc.uchicago.edu.



**University Community
Service Center**

at the University of Chicago